

**THE
CONSTITUTION AND BYLAWS OF THE
OKLAHOMA ACADEMY OF SCIENCE**

(Revised 2 December 1966)

Constitution

Article I

Name and Purpose

- Sec. 1.** The association shall be called the Oklahoma Academy of Science.
- Sec. 2.** The purposes of the Academy shall be to stimulate scientific research; to promote fraternal relationship among those engaged in scientific work in Oklahoma; to diffuse among the citizens of the State a knowledge of the various departments of science; and to investigate and make known the material, educational, and other resources of the State.

Article II

Membership

- Sec. 1.** The membership shall consist of individuals and organizations interested in the purposes of the Academy. Individual members shall be classified as Student Members, Regular Members, Life Members, and Honorary Members. Organizational members shall be classified as Library Members or Sustaining Members.
- Sec. 2.** Applicants shall be elected to membership only as prescribed in the Bylaws.
- Sec. 2.** A member shall be dropped from membership for nonpayment of dues or other just cause.

Article III

Sections

- Sec. 1.** Members of the Academy with common interests in particular fields of science may organize into groups to be known as Sections of the Academy, as prescribed in the Bylaws.

Article IV

Officers

- Sec. 1.** The officers of the Academy shall be: President, President Elect, Chairman of each Section, Permanent Secretary, Secretary-Treasurer, Assistant Secretary-Treasurer, and Editor.
- Sec. 2.** The officers shall perform the duties prescribed in the Bylaws.
- Sec. 3.** The President Elect shall serve also as Vice President. The President Elect may simultaneously hold any other office in the Academy except that of President.
- Sec. 4.** All officers except the Permanent Secretary, Secretary-Treasurer, and Editor shall hold office for one year or until their successors qualify. The Permanent Secretary shall hold office for six years and the Secretary-Treasurer for two years or until their suc-

cessors qualify. The Editor shall serve continuously at the discretion of the Executive Council.

- Sec. 5. The officers shall be elected as prescribed in the Bylaws.
- Sec. 6. Vacancies in offices not filled by succession shall be filled for the remainder of a year by officers appointed by the Executive Council. Such appointed officers, except for the Editor, shall be replaced by officers duly elected at the next Fall Meeting.

Article V

Executive Council

- Sec. 1. The Executive Council of the Academy shall consist of the President, President Elect, Permanent Secretary, Secretary-Treasurer, Assistant Secretary-Treasurer, and the Chairmen and the Vice-Chairmen of the Sections. The Editor shall be an ex-officio nonvoting member.
- Sec. 2. The Executive Council shall transact any necessary business of the Academy not specifically provided for herein, and shall act as an advisory body in matters pertaining to the general management of the Academy.
- Sec. 3. The Executive Council shall hold not fewer than three meetings annually. It may hold additional meetings upon call of the President or a majority of the Executive Council. At any meeting of the Executive Council five members are authorized to transact business, provided that the Secretary-Treasurer shall be present or in his place the Assistant Secretary-Treasurer by special arrangement.

Article VI

Meetings

- Sec. 1. The Academy shall hold at least two meetings each year, one in the fall and one in the spring.
- Sec. 2. At any business meeting of the Academy, 10 per cent of the individual members in good standing shall constitute a quorum.

Article VII

Publications

- Sec. 1. The Academy shall issue such publications as will best carry out its objectives.
- Sec. 2. Publications of the Academy shall be sent to members and made available to nonmembers under conditions prescribed in the Bylaws.

Article VIII

Affiliation

- Sec. 1. The Executive Council may approve affiliation of the Academy with any other organization.
- Sec. 2. Affiliation under this Article involves only a friendly, mutually helpful relationship between the Academy and the affiliate and implies no loss of independence by the Academy or the affiliate.

Article IX

Finances

- Sec. 1. All Members except Life Members and Honorary Members shall

pay annual dues as prescribed in the Bylaws.

Sec. 2. The fiscal year of the Academy shall be from January 1 to December 31, inclusive.

Sec. 3. In the event of the dissolution of the Oklahoma Academy of Science, or in the event it shall cease to carry out the objectives and purposes herein set forth, all the assets of the corporation shall go and be conveyed to the American Association for the Advancement of Science, a nonprofit corporation incorporated under the laws of the state of Massachusetts, if it is in existence at the time of the dissolution of the Academy. If the American Association for the Advancement of Science is not existing at such time, then the assets shall go and be conveyed to such nonprofit corporation, association, or organization as may be selected by a majority vote of the members of the Executive Council of the Academy so that the assets of said Academy shall be used for, and devoted to, scientific purposes, including research and the investigation and dissemination of scientific knowledge. In no event shall any of the assets of the Academy upon dissolution go or be distributed to Academy members for either the reimbursement of dues paid or money donated by such members or for any other purposes, it being the intent that the assets owned by the Academy upon dissolution be devoted to the carrying on of scientific research and to the dissemination of scientific knowledge.

Article X

Resolutions

Sec. 1. Except as provided in Section 2 of this Article, a resolution to be considered for adoption by the Oklahoma Academy of Science must first be submitted in writing to the Executive Council by one or more members of the Academy and have received the approval of that body.

Sec. 2. Resolutions expressing appreciation for special services rendered to the Academy may be introduced from the floor at any business meeting.

Article XI

Amendments to the Constitution

Sec. 1. Any proposal for amendment shall be submitted in writing to the Executive Council over the signatures of at least five members of the Academy.

Sec. 2. Except as provided in Section 3 of this Article, the Secretary-Treasurer shall mail a copy of the proposed amendment to each member of the Academy not less than 30 days nor more than 90 days before the next Fall Meeting. Three-fourths of the members present at the Fall Business Meeting must approve the proposed amendment to effect its adoption.

Sec. 3. If the Executive Council decides that an emergency exists, the Secretary-Treasurer shall mail a copy of the proposed amendment and a ballot to each member of the Academy within 10 days after the Council's decision. Ten days after the date of mailing the Executive Council or its authorized representatives shall count the ballots, and if at least 10 per cent of the members in good standing shall have voted, and if three-fourths of the ballots returned have been cast in favor of the proposed amendment, the Council shall declare the amendment in effect.

Article XII

Bylaws

- Sec. 1. The Academy shall make such Bylaws not in conflict with this Constitution as may be necessary for the proper government of the Academy.
- Sec. 2. The Academy may amend the Bylaws by a two-thirds affirmative vote of the members present at the Fall Business Meeting provided the proposed amendment is submitted in writing to the Executive Council over the signatures of five members at least 10 days prior to the Fall Business Meeting.

BYLAWS

Article I

(No Bylaws)

Article II

Membership

- Sec. 1. Any person interested in any field of science who shall have made application in writing to become a Regular Member and shall have paid his first year's membership dues may be elected to such membership by a majority vote of the Executive Council.
- Sec. 2. Any student may be elected as a Student Member for a period of one year upon the submission of a written application and the payment of dues. Any application for Student Membership and any renewal thereof shall be endorsed by a Regular Member who knows the applicant to be a student.
- Sec. 3. Any Regular Member of at least three years' standing who is actively engaged in scientific work, and who has signally promoted the objectives of the Academy, shall be eligible for election as a Fellow. Nominations of a member for election as a Fellow must be signed by at least two Fellows and submitted to the Secretary-Treasurer. The nominations shall include personal data concerning scientific work and other qualifications. On or about October 1 the Secretary-Treasurer shall submit all nominations to a screening committee of three Fellows appointed by the President. The names selected by the committee shall be submitted by November 1 by the Secretary-Treasurer to the Fellows of the Academy for vote. Ballots shall be counted by the Secretary-Treasurer 30 days from the date of mailing. Election shall be by a majority affirmative vote of those returning ballots.
- Sec. 4. Any person whose achievements in science are considered unusually important may be nominated for election as an Honorary Member. The nomination shall be submitted in writing over the signatures of five members of the Academy and shall be approved by the Executive Council before the nominee is eligible for election. A two-thirds affirmative vote of all members present at the Fall Business Meeting shall constitute election.
- Sec. 5. Any professionally retired member who has paid to the Academy \$100 in annual dues shall be entitled, upon his written request to the Secretary-Treasurer, to be a Life Member and shall be exempt from further payment of dues. Any Student Member or Regular Member who shall pay to the Academy within a period of one year the sum of \$150 shall also be designated as a Life Member and shall be exempt from further payment of dues.

- Sec. 6.** Any library may be awarded membership upon written request to the Secretary-Treasurer and may designate one of its staff members as a representative who shall have all privileges of membership except that of holding office. Libraries may order additional copies of current publications of the Academy at cost plus 10 per cent.
- Sec. 7.** Any individual or organization may become a Sustaining Member by payment of minimum annual dues of \$100. A Sustaining Member may appoint one representative who shall have full privileges of membership in the Academy.
- Sec. 8.** Membership in the Academy and the obligation to pay dues continue from year to year unless written resignation is received by the Secretary-Treasurer prior to the end of the year for which dues have been paid.

Article III

Sections

- Sec. 1.** Any petition to organize a new Section of the Academy shall be addressed to the Executive Council over the signatures of at least 25 members who promise to participate in and support the program of the new Section. If the Executive Council approves the petition, it shall be submitted to the Academy at its Fall Business Meeting for vote.

Article IV

Officers

- Sec. 1.** The officers shall perform the duties devolving upon such officers in similar organizations and such other duties as are delegated by the Executive Council or herein prescribed. The Permanent Secretary shall provide continuity from year to year within the Academy and also with external organizations and institutions. He shall conduct necessary correspondence and business between the Academy and other societies. He shall be the official representative of the Academy on the Council of the American Association for the Advancement of Science and the first representative to the Academy conference. He shall advise other officers on established policies of the Academy, and shall be the official custodian of the Academy Archives.
- Sec. 2.** Election of officers shall be held at the Fall Business Meeting only. The three immediate past Presidents in residence in Oklahoma shall serve as a Nominating Committee for the offices of President, President Elect, Permanent Secretary, Secretary-Treasurer, and Assistant Secretary-Treasurer as they become vacant. Each nominee shall have consented to serve if elected. The report of the Nominating Committee shall be publicized to the membership prior to the Fall Business Meeting. This report may be supplemented by nominations from the floor. The election of these officers shall be by majority vote in the business meeting.
- Sec. 3.** The two immediate past Chairmen of each section who are in residence in Oklahoma shall act as a Nominating Committee for section offices of Chairmen and Vice-Chairmen. Each nominee shall have consented to serve if elected. The reports of the Nominating Committee shall be publicized to the membership prior to the Fall Business Meeting. These reports may be supplemented by nominations from the floor in the business meetings of the several sections. The election of these officers shall be by majority vote in the business meetings. The Vice-Chairmen shall assist the Chairmen in the

performance of their duties and shall normally be elected to be Chairmen at the next Fall Business Meeting.

Sec. 4. The Editor shall be elected by the Executive Council.

Sec. 5. The Editor shall present to the Executive Council nominations for Associate Editors for the several Sections and Subsections of the Academy. Upon approval by the Executive Council, the Editor and his Associate Editors shall constitute the Editorial Board.

Article V

Executive Council

(No Bylaws)

Article VI

Meetings

Sec. 1. The Program Committee shall consist of the Secretary-Treasurer, as Chairman, the Assistant Secretary-Treasurer, the Chairmen of the Sections, and such other persons as may be appointed by the President. The Program Committee shall arrange the programs for meetings of the Academy.

Sec. 2. The Program Committee shall provide a separate program on any special subject whenever enough papers are submitted to make such a program successful. The Chairman of any Section planning a separate program is authorized, upon consultation with the Secretary-Treasurer, to appoint a presiding officer to take charge of the program.

Sec. 3. The time allotted for presentation of a paper shall not exceed 15 minutes, except as authorized by the Program Committee.

Sec. 4. The order of business at the Fall Business Meeting shall be: (1) call to order, (2) reading of minutes, (3) report of officers, (4) committee reports, (5) election of officers, (6) unfinished business, (7) new business, (8) adjournment.

Sec. 5. Individual sections or groups of sections may be authorized by the Executive Council to hold separate meetings to be arranged and managed by the Chairmen of the Sections concerned.

Article VII

Publications

Sec. 1. The Academy shall publish an official journal called the PROCEEDINGS OF THE OKLAHOMA ACADEMY OF SCIENCE. In addition to the PROCEEDINGS, publications called MISCELLANEOUS PUBLICATIONS OF THE OKLAHOMA ACADEMY OF SCIENCE and OKLAHOMA ACADEMY OF SCIENCE NEWSLETTER are authorized. The Executive Council shall determine the frequency and method of publication.

Sec. 2. The principal function of the PROCEEDINGS shall be to publish original contributions to science. Papers to be acceptable for publication shall not have been published elsewhere, except by special permission of the Executive Council.

Sec. 3. Presidential addresses and invited contributions shall be published free of charge upon invitation of the Executive Council. Members in good standing shall be charged only for printing costs in excess of a standard allowance set annually by the Executive Council. This allowance shall be announced with the call for papers in the Fall Meeting. Papers submitted by others may be published provided

that the authors pay in advance the total estimated cost of publication.

- Sec. 4.** All papers shall meet the approval of the Editorial Board to be accepted for publication in the PROCEEDINGS.
- Sec. 5.** The MISCELLANEOUS PUBLICATIONS OF THE OKLAHOMA ACADEMY OF SCIENCE shall provide a means to publish scientific papers too long for publication in the PROCEEDINGS. Such publications, shall be scientifically worthy and financially self-supporting, as judged by the Executive Council. Contributed papers shall be approved by the Editor and the referees he designates.
- Sec. 6.** The OKLAHOMA ACADEMY OF SCIENCE NEWSLETTER shall be prepared by a Newsletter Editor selected by the Executive Council from its own membership. It shall be the purpose of the NEWSLETTER to keep the membership informed about Academy business and programs. The Newsletter Editor shall decide how many issues will be distributed annually.
- Sec. 7.** Each Academy member in good standing shall be entitled to one copy of all publications of the Academy.
- Sec. 8.** The sale price for copies of any publication of the Academy shall be set by the Executive Council.
- Sec. 9.** Requests for exchange of publications shall be referred to one of the libraries that regularly engages in exchange.

Article VIII

Affiliation

- Sec. 1.** The Oklahoma Academy of Science shall be affiliated with the American Association for the Advancement of Science and with the Oklahoma Wildlife Federation.

Article IX

Finances

- Sec. 1.** Membership dues for Regular Members shall be \$5 per year, and for Student Members, \$3 per year.
- Sec. 2.** Annual dues shall be payable in advance on or before January 1. Any member delinquent in dues for one year and having been duly notified thereof shall cease to be a member. A delinquent member may be reinstated with continuous tenure and full privileges by paying the dues in arrears. Alternatively such delinquent member may join as a new member as provided in Article II, Section 1, of the Constitution.
- Sec. 3.** Bills against the Academy for expenditures approved by the Executive Council shall be paid by the Secretary-Treasurer. The Secretary-Treasurer is not personally liable, however, if Academy monies are not available.
- Sec. 4.** The Executive Council shall require the Secretary-Treasurer to be bonded for an amount equal to or in excess of the total amount of money expected to be on hand at any one time during his term of office.
- Sec. 5.** The Permanent Secretary shall annually employ a qualified accountant to audit the financial records of the Secretary-Treasurer at the end of the fiscal year and whenever the office shall be unexpectedly vacated, and prepare a report acceptable to the Bureau of Internal Revenue.

Note: No Bylaws for articles X, XI, and XII.